



OVERVIEW: INTEGRATED HEALTH FELLOWS DESIGNATION PROGRAM

PURPOSE

To recognize integrated health individuals who have made a substantial contribution through service and leadership in American Society of Metabolic and Bariatric Surgery (ASMBS).

The Integrated Health (IH) Fellows Designation Program is an elective designation to recognize individuals who have made significant contributions to the profession of metabolic and bariatric surgery and the American Society of Metabolic and Bariatric Surgery (ASMBS). Additionally, this designation is to encourage continued ASMBS contributions and engagement by our IH members. Only those recognized by this process will be entitled to use the FASMBS-IH designation. The IH Fellows Designation Program allows this designation to be granted by the FASMBS-IH Review Taskforce, a panel of distinguished ASMBS IH colleagues who evaluate each application individually.

FASMBS-IH PROGRAM GOALS

- To acknowledge integrated health professionals who have made significant contributions to ASMBS through service including leadership, organizational structure, and education.
- To recognize integrated health clinicians who have dedicated their professional knowledge and skills to improve the quality and safety of patient care through clinical practice and academic contributions.

PROGRAM GUIDANCE AND MANAGEMENT

- The IH Fellows Designation Program is managed and directed by the FASMBS-IH Review Taskforce and further defined under the Integrated Health Executive Council (IHEC).
- IH members must hold a FASMBS-IH designation to be appointed by the IHEC to the FASMBS-IH Review Taskforce.
- The FASMBS-IH Review Taskforce will consist of 5 members, including 1 integrated health member from each of the 4 major disciplines (nutrition, behavioral health, nursing, advanced practice) and 1 ASMBS staff colleague.

- The FASMBS-IH Review Taskforce term is 2 years.
 - Members may serve 2 consecutive terms as approved by the IHEC.
 - Members may serve on the taskforce multiples times as approved by the IHEC.
- The FASMBS-IH Review Taskforce will review the applications and determine the eligibility of each applicant for FASMBS-IH designation.
 - Applicants must meet all the minimum requirements listed on the application in addition to the following criteria that demonstrates ASMBS service and leadership:
 - Applicants must have contributions in at least 2 categories listed on the application. (Appendix A)
 - Applicants must have completed at least 1 leadership and 2 distinct service roles as defined on the application. (Appendix A)
 - The FASMBS-IH Review Taskforce will review each application based on the requirements outlined on the initial application. (Appendix A)

ELIGIBILITY

To be considered for the elective FASMBS-IH designation the applicant must:

- Be an ASMBS Regular Associate member in good standing according to the bylaws for at least 5 years (can be non-consecutive years), and
- Complete the detailed FASMBS-IH application. (Appendix A)

RENEWAL

FASMBS-IH designation may be renewed for additional 3-year terms contingent on completing the renewal form and submitting the renewal fee. (Appendix B)

LIMITATIONS

FASMBS-IH Review Taskforce reserves the right to offer the FASMBS IH designation to only those applicants who meet the criteria and conditions specified by the FASMBS-IH Review Taskforce.

- A FASMBS-IH member must retain an active ASMBS membership.
- If an IH ASMBS membership lapses and is not reinstated within 180 days as consistent with the bylaws, the FASMBS-IH designation may no longer be used.
- If an IH ASMBS membership is reinstated, the IH member must reapply for the fellow designation and pay the application fee.

- Members who are or were designated fellows at the time of their retirement may apply to the FASBMS-IH Review Taskforce for designation as a Senior Fellow in accordance with the ASMBS Bylaws; no renewal fee will be collected once Senior status is achieved.
- Military IH members who have been deployed to active duty may request special consideration for prorated conference attendance and CME/CEU requirements

APPLICATION REQUIREMENTS

REQUIRED INFORMATION

- Applicants will complete the online application and submit their CV.
- Additional required information should be submitted (via pdf) with the application online or in another format specified by the ASMBS staff.
- Appendix A is the FASMBS-IH application form for service and leadership contributions.

APPLICANTS WILL CONFIRM THEIR UNDERSTANDING OF THE FOLLOWING STATEMENTS BY SIGNING THE APPLICATION:

- The information on the application will be held in confidence.
- Review of the application will be based only upon the information contained in the written application and verifiable by supporting sources.
- The applicant may not approach any FASMBS-IH Review Taskforce concerning their application during or after FASMBS-IH Review Taskforce deliberations.
- The applicant has not been convicted or under prosecution for illegal activity or dismissed by an employer for illegal or unethical behavior.
- The applicant agrees to abide by the ASMBS Code of Ethics.
- Notice of the FASMBS-IH Review Taskforce's decision will be provided in writing by the FASMBS-IH Review Taskforce or ASMBS administrative staff.
- Queries about the application process may be directed to ASMBS administrative staff.
- The FASMBS-IH Review Taskforce's decision is final. The applicant may reapply to the FASMBS-IH program when the service and leadership requirement(s) have been sufficiently documented. Resubmitted applications may qualify for a discount of 25% off the original fee. This is a one-time offer and will extend only through the next application cycle.

APPLICATION FEE

A nonrefundable fee of \$100 must be submitted with the initial and the 3-year renewal application.

APPLICATION TIMELINE

- Applications Open Window: September 15 to October 31
- Taskforce Review Window: November 1 to January 15
- Notification Date: February 1
- Recognition: Annual ASMBS meeting at the Integrated Health Keynote Speaker and Presidential Address

APPLICATION PROCESSING: ASMBS ADMINISTRATIVE STAFF

- The ASMBS administrative staff will provide all necessary administrative support to the FASMBS-IH Review Taskforce throughout the application and selection process, including:
 - Receive and log applications
 - Screen applications for completeness
 - Verify current membership status and number of years as a member
 - Return incomplete applications to the applicants
 - Forward applications to the FASMBS-IH Review Taskforce
 - Organize and participate in the FASMBS-IH Review Taskforce process (i.e., schedule calls)
 - Assist the FASMBS-IH Review Taskforce in notifying applicants of the FASMBS-IH Review Taskforce's decision
 - Have designation documentation and pins prepared
 - Record fellows' information in the member database
 - Coordinate successful applicant attendance at the ASMBS annual conference to be recognized
 - Maintain confidentiality of all information